



ADMINISTRATOR'S REPORT
OFFICE OF THE CITY ADMINISTRATOR
WESTMINSTER, SOUTH CAROLINA

December 11, 2020

GENERAL INFORMATION

SCDHEC General Guidance for COVID-19

The SCDHEC releases daily data on COVID-19 on its webpage at <https://scdhec.gov/>. Additionally, the SCDHEC provides general guidance for individuals to consider regarding the spread of COVID-19. Attached is a pdf of its holiday tips which can also be viewed at <https://scdhec.gov/covid19/holiday-tips-covid-19>.

Oconee County remains at the **Active or imminent outbreak** COVID Risk Level. This means: "Oconee County is either actively experiencing an outbreak or is at extreme risk. COVID cases are exponentially growing and/or Oconee County's COVID preparedness is significantly below international standards."

As a reminder, City Hall will be closed to the public beginning Monday, December 14, 2020. Two teams of two will work alternating schedules, very similar to the way it was done earlier this year. All City departments have staffing plans should COVID-19 quarantines or infections affect staff.

Municipal Association of South Carolina

Attached is an information sheet and schedule for the Municipal Elected Officers Institute of Government. If you choose participate and would like assistance registering, please let me know.

PMPA

- Please see the attached agenda for the December 17, 2020 PMPA Board Meeting
- PMPA covers the expense of one person from the City of Westminster to attend the South Carolina Economic Developers Institute. We make first priority for the Council to fill the slot, if none of you choose to attend, I will designate a city staff member to attend. Please see the link below and let me know if you are interested in participating for 2021. There is in-state travel involved as well as four over-night stay. The link: <https://www.sceda.org/page/68>

OJRSA

The OJRSA December 7, 2020 Board Meeting agenda packet is attached for your review. Of note during the meeting was a general discussion by the members of the Board to pay close attention to the future revenue needs of the authority as well as to begin capital improvement planning. Current revenue trends are not expected to keep pace with future expenditure needs. The implication of these trends is likely a consideration by the Board of rate increases.

PLEASE MARK YOUR CALENDARS

December 16, 2020 at 4:00 pm – OJRSA, Operations and Planning Committee at OJRSA

December 17, 2020 at 10:00 am – PMPA Board Meeting at Spartanburg Marriott, 299 N. Church Street, Spartanburg, SC

December 21, 2020 at 4:00 pm – OJRSA, Finance and Administration Committee at OJRSA

January 11, 2021 at 4:00 pm – OJRSA Board Meeting at TBD

January 11, 2021 at 5:30 pm – Annual Members Meeting at TBD

